



Summons to Produce Documents

This document is to summon a witness to produce documents to SAT. You are being summoned in relation to the following application.

SAT Matter Details

Matter Number: / *Eg. CC 123 / 2015*

Matter Name:
(If applicable)
Eg. 'Party v Party' or the subject person of an application 'John Smith'

Name of Person Requesting Summons:

Person Summoned

Party Name:

Address:

Suburb: Postcode:

Telephone:

What You Must Do

Produce the documents set out in this summons.

Date by which documents must be produced:



SAT Seal

A party cannot issue a summons without SAT's permission. The summons is not valid without the SAT seal.

Not complying with this summons is an offence.

You may apply to SAT to waive compliance with this summons.

Executive Officer

Date:



Summons to Produce Documents – Document Schedule

Description of document or material which must be produced:

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Documents can be provided to the Executive Officer of SAT before the date specified in the summons.