

### SAT Application Details

SAT matter number   /  *Eg. GAA 123/2015*  
SAT matter name   
*Eg. The person who the matter is about 'John Smith.'*

### Your details

Name   
Phone number   
Address   
    
Email address

### Role in SAT matter

Applicant  
 Person the subject of the application  
 Current Guardian or Administrator  
 Proposed Guardian or Administrator  
 Representative for:   
 Other

### Transcripts and or documents sought

Application form  Transcript of hearing  
 All documents except medical evidence Hearing date:   
 Medical evidence  Orders  
 Specific document/s:

**Note:** Fees apply for the provision of transcripts.

**Note:** Access to documents is generally not granted unless the documents are required to assist a party to prepare for a SAT hearing.

The best interests of the person who is the subject of the application are SAT's primary concern. That person's privacy must be protected.

Sensitive and confidential information is provided to SAT by professionals and other people, including family and friends of the person. Restricting the use of this information to the hearing process is necessary to maintain the integrity of SAT's processes and to ensure that professionals and parties to proceedings feel confident in providing important information to SAT.

Access to documents will generally be refused if the reason provided is limited to:

- a general desire to be informed;
- your own personal benefit, unrelated to the best interests of the person who the application is about;
- you are the executor or administrator of a deceased estate; or
- inheritance matters.

## Reasons for request

## Declaration

- The information I have provided is true to the best of my knowledge and I understand that it is an offence to provide false or misleading information to SAT.

If your application for documents and or a transcript is successful, you will receive written confirmation from SAT. You will then need to arrange a time to inspect the documents as copies will not usually be provided.

For transcripts you will be contacted with an estimation of the cost and a request for a deposit, if you choose to proceed.