

This document is to summon a witness to give evidence and/or produce documents to SAT.

v1.0

**SAT Matter  
Details**

You are being summoned in relation to the following application:

SAT matter number /

SAT matter name

Name of person requesting summons

**Person  
Summoned**

Name

Address

Phone Number

**Details of  
Summons**

You are required to attend the State Administrative Tribunal at the following time and place:

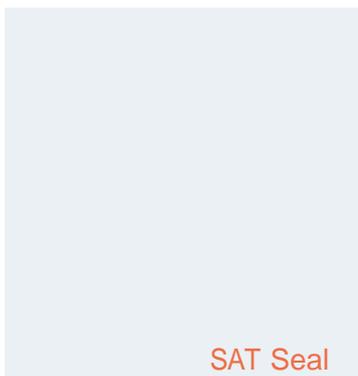
Date

Time

Address

You are summoned for the following purpose(s):

- to give evidence in person at the hearing of this proceeding
- to give evidence by telephone at the hearing of this proceeding
- to produce the documents set out in the schedule to this summons



SAT Seal

A party cannot issue a summons without SAT's permission. The summons is not valid without the SAT seal

Not complying with this summons is an offence.

The party requesting the summons must provide you with sufficient travelling expenses to attend the hearing.

You may apply to SAT to waive compliance with this summons.

\_\_\_\_\_  
Executive Officer

\_\_\_\_\_  
Date

# Summons to Witness - Document Schedule

Description of document or material summoned

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20

Documents can be provided to the Executive Officer of SAT before the date specified in the summons. The documents must be provided at least 48 hours before the specified date.

If you are summoned only to provide documents, providing them to SAT before the hearing means you are no longer required to attend the hearing, unless the Tribunal orders otherwise.



SAT Seal

\_\_\_\_\_  
Executive Officer

\_\_\_\_\_  
Date